

ARMENIAN COMMUNITIES DEPARTMENT

Project Grants

Requirements, criteria and conditions

General Overview and Priority Areas

The Armenian Communities Department of the Calouste Gulbenkian Foundation supports various cultural, educational, research and philanthropic projects that can have a positive impact on the Armenian world, be it in Armenia or in the Diaspora.

Project grants are open to all applicants (both individuals and organisations), regardless of nationality or country of implementation, as long as they pertain to Armenian themes and issues. Projects submitted must, however, fall within the scope of the Department's four priority areas (see below).

In early 2021 we instituted some changes to our project grants application system in order to better manage the high volume of submissions.

First, we have simplified considerably the actual application form, asking less questions and phrasing them in as jargon-free manner as possible. Second, we have ended the two-tiered submission system, whereby we had asked for a concept note first and then the full application. The application process is now one single form with 10 key questions, all of which must be answered. The two-tiered system is no longer in operation. Third, we will henceforth accept applications in four quarterly periods instead of on a “rolling” basis. We are confident that this will streamline the selection process and reduce “turn-around” periods.

We strongly urge applicants to read the Department's priorities before submitting a project grants application. These are:

- 1. To promote and contribute to the vitality of the Armenian language and culture in the Diaspora. We place particular emphasis on the Western Armenian language.**

Projects can include, but are not limited to, the following activities:

- Creation of innovative pedagogic tools and materials, including children's books.
- Support to Armenian schools in the Diaspora.

- Language learning courses/programmes in Western Armenian, be it for adults or children.
 - Publication of books, journals, newspapers, websites, podcasts, and other media, with particular emphasis on electronic publications, in Armenian and about Armenian subjects.
 - IT-based language tools such as spellchecker programmes, online dictionaries and smartphone apps, including digitisation initiatives.
 - Initiatives to create contemporary Armenian culture, particularly in Western Armenian.
 - Research on Armenian-related subjects (including conferences), with strong emphasis on contemporary issues and on the Diaspora.
 - Other projects that are broadly in line with the above examples.
- 2. To provide academic support to Armenian and Armenian Studies university students and researchers and to promote, more generally, research on Armenian subjects.**

This is our scholarship programme which has a separate application process. [You can apply here.](#)

- 3. To support civil society and intellectual creativity in Armenia in order to consolidate democratic culture.**

Projects can include, but are not limited to, the following activities:

- Research and publication (print and electronic) on relevant topics, including the translations of important texts, which have not been made available in Armenian to date.
 - Programmes that address civic education, Armenia-Diaspora relations and strengthening of open media.
 - Events and cultural initiatives (from social science conferences/courses to literary magazines) that emphasise critical thinking and innovation.
 - The consolidation of democracy in Armenia.
 - Humanitarian aid.
 - Other projects that are broadly in line with the above examples.
- 4. To assist cultural and educational institutions in Turkey that valorise the Armenian presence in the country, and contribute to the improvement of Armenian-Turkish relations.**

Projects can include, but are not limited to, the following activities:

- Publications in both Armenian and Turkish (including translations) that focus on the Armenian community and culture.
- Armenian cultural events.
- Academic research and teaching on Armenian related issues.
- Other projects that are broadly in line with the above examples.

Selection criteria

The evaluation and selection of projects is made by a committee within the Calouste Gulbenkian Foundation. On occasion, external expertise is sought and references solicited (in accordance with European Privacy Laws). The evaluation process takes into account the following factors:

- The relevance of the proposed project to the priorities of the Department.
- The originality of the project, as well as its feasibility and sustainability.
- The potential impact of the project and if it offers any solutions to underlying problems or fills a specific niche.
- The financial and human resources needed to complete the project successfully (including an appropriate budget and a realistic timeline).
- The qualifications and track-record of the applicant(s).
- If the project includes any evaluation mechanisms.

Application Process

Applications must be submitted online. Before completing the online form make sure to read the “Guidelines” document also available on the Project Grants webpage in the documents section. Applications may be submitted in English, Armenian, French or Portuguese. If an application is submitted in Armenian, we recommend that prior to its submission a copy is kept for your records in case of technical difficulties arising from font incompatibility.

Applicants must first register and create a “MyGulbenkian account” to be able to complete an application. Once registered, login and open the project grants application form. An application is considered to be complete once it is submitted. Please note that a confirmation e-mail will not be sent. It is advisable to copy the questions and answer them in a separate document, and then paste them on the online application form.



Below are the deadlines regarding the submission periods and response times. Project applications are evaluated four times a year in **April, July, October and January**.

Please note that project grants applications are suspended every year from mid-December to mid-January for year-end accounting purposes.

Deadlines

Project grants applications can be submitted anytime during the year, in one of the four cycles mentioned below. They will be evaluated four times during the year: in **April, July, October and January**. *The same or similar project cannot be submitted more than once during any given year.*

First application submission period: 15 January - 30 March	<i>Applications received during the first application submission period are evaluated and results are communicated during the month of April.</i>
Second application submission period: 1 April - 30 June	<i>Applications received during the second application submission period are evaluated and results are communicated during the month of July.</i>
Third application submission: 1 July - 30 September	<i>Applications received during the third application submission period are evaluated and results are communicated during the month of October.</i>
Third application submission: 1 October- 15 December	<i>Applications received during the third application submission period are evaluated and results are communicated during the month of January.</i>

Submission deadlines are strictly observed. Applications must be received by 23h59 of the day of the deadline, Lisbon Time. Please do not leave your submission to the last day. If they are received late, they will be automatically considered during the following cycle.

Questions should be submitted to the following email address: carmenias@gulbenkian.pt

Data Protection

All personal data provided in the application process or during project implementation shall be treated exclusively for the purpose of managing **Project Grants** by Calouste Gulbenkian Foundation (CGF), as the entity acting as joint controller for processing the data.

The CGF may be contacted regarding any questions related to data processing carried out in this context and for these purposes through privacidade@gulbenkian.pt.

The personal data of the subject shall be kept for the period of time necessary for the management of the grant, except in cases where another period is required by applicable law. Some data (i.e. the name of the subject, date of application, terms and duration of the grant and personal data potentially included in the works and final publications) will be kept indefinitely by the CGF for the purpose of conservation of relevant information in the context of its relevant cultural assets.

The subject may, at any time, withdraw his/her consent for the processing of his/her personal data, in accordance with the applicable legislation, without prejudice to the validity of the processing made based on the consent previously given. The withdrawal of the consent implies that the CGF cannot treat his/her personal data for the purposes consented to and as such may result in the impossibility of the applicant continuing as such in the application.

The controller guarantee the subjects the exercise of their rights in relation to their personal data, such as the right of access, rectification, erasure, opposition, limitation of treatment and portability, according to the applicable legislation.

The controller implement all security measures necessary and adequate for the protection of the personal data of the subjects, either when the data is processed directly by them or when the data is processed by entities subcontracted by it.

The controller may treat personal data collected in this context directly and / or through subcontractors for the purpose of managing the grant. In such cases, appropriate contracts shall be entered into with such subcontracting entities, in accordance with the applicable legislation.

In the scope and for the purposes of managing the grant, the CGF may communicate the data of the subject to partner entities for publications and institutional communications. These entities may be located within the territory of the European Union or abroad, and in the latter case, appropriate mechanisms under the applicable legislation to safeguard the security of personal data processed shall be used at all times.

The subjects may file a complaint to the Portuguese National Authority ("Comissão Nacional de Proteção de Dados") if they believe that there is a breach of data protection incurred by the joint controllers.