

Audio-Visual Technician

The Instituto Gulbenkian de Ciência is currently recruiting a **junior or mid-career Audio-Visual Technician** to support the Gulbenkian Collaborative Centre (<https://gulbenkian.pt/ciencia/gulbenkian-collaborative-centre/>) in transmitting, recording and editing presential and online events and to produce and post produce videos, animations and podcasts for the promotion of the activities organised or hosted by the Centre. This hiring is part of a broader collaboration project with **Câmara Municipal de Oeiras** and **Instituto Gulbenkian de Ciência (IGC)** within the frame of the Science and Internationalization project.

Requirements:

We are looking for a proactive, service-oriented and highly motivated professional that wishes to start or continue their career on an international and highly collaborative environment. A suitable candidate should have:

- a. Completed technical training relevant to the job (professional degree in Audiovisual or similar, with strong background on capturing, editing and post producing video and sound)
- b. Very good knowledge of spoken and written Portuguese and English
- c. Experience in supporting online and presential events
- d. Experience in the production and post production of promotional and short form storytelling videos, short animations and podcasts

Additionally, we will give preference to candidates with:

- Capacity to work both independently and as a part of a team;
- Good communication skills;
- High commitment and a collaborative attitude;
- Troubleshooting capacity and attention to detail.

Work plan:

The selected candidate will join the Gulbenkian Collaborative Centre and will be coordinating their activities with the Scientific Events and with the Institutional Communication Units. The activities under their responsibility include:

- Provide support for transmitting, recording and editing scientific seminars;
- To film, direct, produce and post produce institutional videos and interviews;
- Provide audio-visual support to online and in-person meetings, conferences and courses;
- Create and edit short animations;
- Produce and post produce video-tutorials on scientific experiments in close collaboration with scientists;
- Produce and post produce promotional videos;
- Record and edit podcasts;
- Provide technical advice and collaboration for the acquisition of necessary hardware and software for the quality improvement of the recordings and transmissions.



We offer:

- Initial 12 month-contract, with the possibility of extension until 31/12/2021
- Competitive salary and benefits
- Benefits, including health insurance
- Fantastic working atmosphere

Working place:

The work will be developed at the Instituto Gulbenkian de Ciência (IGC), Oeiras, Portugal). The IGC (<https://gulbenkian.pt/ciencia/>) is part of the Fundação Calouste Gulbenkian, a private charitable foundation promoting innovation in charity, arts, education and science. The IGC is an internationally recognised research institute devoted to biological and biomedical research, innovative training and to transforming society through science, towards “solving tomorrow’s challenges”. The values IGC thrives and aims to share with the society are scientific excellence, originality, open communication, tolerance and cooperative independence. IGC’s strategy also includes investment in outstanding central facilities, participation in and development of national and international networks and activities, as well as in public dissemination, outreach activities and promotion of science in the lower and middle-income countries (see more and quantitative info in <https://gulbenkian.pt/ciencia/homepage/igc/facts-and-figures/>). The IGC has a vibrant environment, composed by approximately 400 people, 300 scientists, amongst which 30% are foreigners from over 44 nationalities.

Application process:

Interested candidates should send a single PDF file containing a) Motivation Letter (1 page max), b) detailed Curriculum Vitae and c) contacts of two references to lvalente@igc.gulbenkian.pt. Additionally, they should also submit a short video (3-min max.) produced by the candidate. The videos can be used for the candidates to present themselves or can be representative of the work they have produced.

The deadline for the applications submission is the 28th July 2020.

After a pre-analysis of Curriculum Vitae, video, letter of motivation and recommendations, selected candidates will be contacted for an interview. Interviews by videoconference will take place between the 30th of July and the 7th of August 2020.

Non-discrimination and equal access policy:

The Instituto Gulbenkian de Ciência of the Calouste Gulbenkian Foundation actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefitted, impaired or deprived of any rights whatsoever, or be exempt of any duties based on ancestry, age, sex, sexual preference, marital status, family and economic conditions, education, origin or social conditions, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, origin territory, language, religion, political or ideological convictions and union membership.