Opening of an international call for Project Manager of the Twinning project SymbNET

An international call is open for the award of an uncertain term contract for a position of Project Manager within the scope of project 952537 funded by the European Union Horizon 2020, SymbNET (https://cordis.europa.eu/project/id/952537), and coordinated by Luis Teixeira.

The project is led by Instituto Gulbenkian de Ciência (Portugal) and includes Instituto de Tecnologia Química e Biológica NOVA (Portugal), the European Molecular Biology Laboratory (Germany), Christian-Albrechts-Universität zu Kiel (Germany), and Université de Lausanne (Switzerland). The objective of this project is to promote the development of research on host-microbe symbiosis, using genomics and metabolomics, and cooperation between the participating institutions. SymbNET includes the interchange of scientist between institutions, organization of workshops and scientific meetings, training of young scientists, and collaborative research projects.

We are seeking a Project Manager that guarantees the execution of the different components of the project.

**Scientific area:** Biological Sciences and related areas.

**Tasks to perform include:**
- Coordinate, organize, and support the activities of the project at Instituto Gulbenkian de Ciência and partner institutes.
- Manage the communication between the partners of the consortium, and between these and the European Commission.
- Monitor the timely implementation of the project by the several partners, and the performance indicators.
- Regularly produce plans and reports of the project activities and support the writing of scientific and financial reports.
- Search and support applications for new funding opportunities within the scope of the project.
- Report to the Project Coordinator.

**Place of work:** Instituto Gulbenkian de Ciência, Rua da Quinta Grande, no 6, Oeiras. The Project Manager may be required to travel both in Portugal or abroad in the scope of the activities of the SymbNET project.

**Eligibility and requirements:** Candidates should have a PhD and be fluent in English. The PhD will preferably be in Biological Sciences or related areas. Experience in management of
European or inter-institutional projects is advantageous. Experience in acquiring international funding or funding for consortia will be valued. The candidates should have excellent organizational capacity and be able to work independently.

**Period of contract:** The contract is predicted to start on 1st of January 2021 to follow the execution of the project.

**Application period and format:** Applications are open between 16th November 2020 until 30th November 2020. Applications should include a Motivation Letter, Curriculum Vitae, Qualifications Certificate and the contact of three references. The application should be sent in one PDF file by email to lteixeira@igc.gulbenkian.pt, with the subject “SymbNET project manager”.

**Contract and salary:** The contract of employment of uncertain term will have a gross remuneration corresponding to the 33rd level, 2134,73€, of the single remuneration table (TRU), approved by Portaria no. 1553-C/ 2008, December 31, amounting to 29.886,22€ per year.

**Selection procedure:** The candidates will be evaluated by their Motivation Letter (20%) and Curriculum Vitae (30%). The best candidates will be further selected through an interview (50%).

The selection panel is composed of Luís Teixeira (President), Luís Valente and Beatriz García Fernández.

A minute of the selection panel meeting, with the results of the selection, will be written. The candidates will be informed of the results by email.

For further information contact Luís Teixeira (Project Coordinator): lteixeira@igc.gulbenkian.pt.